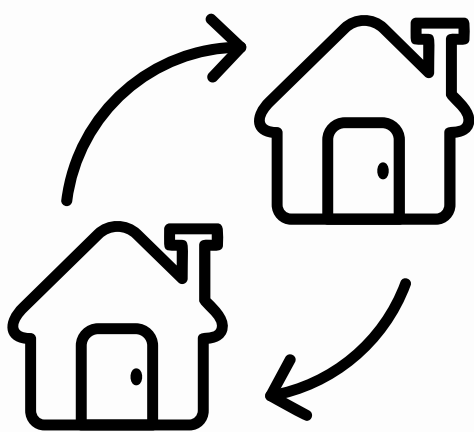




# Finance & Employment within the HSE

## WHO IS ELIGIBLE FOR THE RELOCATION ALLOWANCE?

All HSE staff on contracts of a **minimum of two years**, who are **relocating** from an **international location**, are **eligible** for the International Relocation Package. For all of the details on this comprehensive relocation package, download this [information leaflet](#).



## IS THERE FINANCIAL ASSISTANCE TO HELP ME MOVE?

Yes! The HSE offers a **International Relocation Package**, as we understand that relocation can be a significant expense.

There is **up to €4,160 available** to candidates moving from **EU/UK countries** and **€4,710 available** to candidates moving from **Non-EU countries** to assist with the cost of flights and initial accommodation.

In addition, if you are **employed for at least two years** on a **'fixed term'** contract, and you return to your home country at the end of the contract, you can **claim up to €800** towards a **return flight**. Other initial costs, such as **visa** and **professional registration fees**, are **payable on your behalf**, as part of the International Relocation Package.

## HOW DO I SET UP A BANK ACCOUNT IN IRELAND?

There are around **five major banks** in Ireland that offer current accounts for day-to-day banking, such as paying bills, transferring money, or have salaries deposited directly. Once you have chosen a bank they will guide you through the application process.

Along with completing an **application form**, you will also be asked to provide **proof of identity and address**. Acceptable proof of identity could be a passport, drivers licence or EU National Identity card. A utility bill, document issued by a government department, Revenue or local authority document for example, can all be used as proof of address.

It may be possible to apply online but **most banks need hard-copy forms of documentation** to be presented **in person, or by post**, after you have completed the online application.

More details can be found at the [Competition and Consumer Protection Commission \(CCPC\)](#)

## WHAT ARE EMPLOYMENT RIGHTS LIKE IN IRELAND?

Ireland has **extensive equality legislation** that **prohibits discrimination** in employment and access to services on a number of grounds including nationality, race and gender among others.

- You have a **right to a safe and healthy workplace**, with strong safeguards in place.
- Full-time employees are entitled to at least four weeks' **annual leave** per year, in addition to 10 public holidays.
- All new mothers are entitled to 26 weeks' maternity leave and the option to take an additional 16 weeks of unpaid family leave.
- Two weeks' paternity leave is available
- Employees are entitled to 26 weeks' unpaid parental leave until their child is 12 years of age.
- The Government pays a children's allowance of €140 per month for each child under 16, up to 19 years if in full-time education

More information can be found at [Citizen's Information](#) or [Gov.ie](#) websites.

## TAX AND SOCIAL INSURANCE CONTRIBUTIONS

If it is your first time working in Ireland, you need to apply for a **Personal Public Service (PPS) Number**. This will be your unique number for **tax matters and all social welfare benefits**. For further information on PPS numbers, you can contact Department of Social Protection at [info@welfare.ie](mailto:info@welfare.ie) You will pay tax (PAYE), social insurance (PRSI) and universal social charge (USC) contributions in the same way as Irish people. You can find lots of useful information on the [Revenue](#) and [Citizen's Information](#) websites.



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